

WILTSHIRE POLICE AUTHORITY

MINUTES of a MEETING held at MELKSHAM DIVISIONAL HEADQUARTERS, SEMINGTON, on THURSDAY 19TH APRIL 2012

PRESENT: Mr C Hoare (Chairman), Mr R Britton, Mr C Caswill, Mr B Fishlock, Mr B Ford, Mr R Holland, Mr C Humphries, Mr A Johns, Mrs G Mortimer, Mr R Rogers, Mr P Sample, and Mrs G Stafford.

IN ATTENDANCE: T/Chief Constable P Geenty, Mr M Bennion-Pedley, Mr K Kilgallen, Mr M Prince, and Miss S Kyte

1. **Apologies** Apologies for absence were received from Mr Bluh, Ms Hillyer, Mr Macpherson, Mrs Soden, and Ms Tawiah.

2. **Public Questions** There were none.

3. **Declarations of Interest** There were none.

4. **Chairman's Announcements**

T/Assistant Chief Constable James Vaughan

The Chairman informed Members that T/ACC James Vaughan had been successful in his application to the substantive ACC post with Dorset Police and would be leaving Wiltshire Police mid-May. The Chairman was currently in discussions with the T/Chief Constable on how this vacancy would be filled.

Annual Policing Plan 2012-15

The Policing Plan had been issued to the Home Office but not yet published within the public domain. The document was currently with the reprographics department for design and would be published shortly.

Resolved: *To note the updates provided by the Chairman.*

5. **Minutes of the Meeting held on 9th February 2012**

Resolved: *To agree and sign the minutes of the meeting held on 9th February 2012 as a true and accurate record.*

6. **Minutes of the Extraordinary General Meeting held on 27th March 2012**

Resolved: *To agree and sign the minutes of the extraordinary general meeting held on 27th March 2012 as a true and accurate record.*

7. **Outstanding Actions**

9th February 2012, Minute 9.3: Mrs Stafford stated that she had not yet received the requested information.

9th February 2012, Minute 22: The Tri-service Specialist Ops Unit would be discussed at Agenda Item 13.

27th March 2012, Minute 5.2: The Assistant Chief Officer stated he would liaise with the Head of Finance and arrange for this information to be circulated to Members.

Resolved: *To note the updates provided on the outstanding actions and to update as detailed above.*

8. **WPA and Force Risk Register**

Risk 10.10 (Continued Diligence – can the Police Authority maintain an efficient and effective force pending the arrival of Police and Crime Commissioners): The Chairman informed Members that he and the Chief Executive would be meeting with HMIC on 20th April 2012 to discuss WPA preparedness for the arrival of Police and Crime Commissioners. A briefing pack had been designed for HMIC and a copy of this would be circulated to all Members.

Force Risk Register

A copy of the Force Risk Register as at 31st March 2012 had been circulated to Members as well as the Risk Register for 2012-13. The T/Chief Constable reported that:

- 11 risks had been carried forward to the new Risk Register;
- 5 risks had been closed and removed; and
- 2 risks had been incorporated into new risks (*Risk 3.3 Identifying Vulnerable Victims and Risk 3.4 Integrated Offender Management*).
- No risks were currently graded red.

Risk 2.3 Senior Management Resilience: Members queried whether due to the imminent departure of the T/ACC the grading of this risk should be reconsidered. The T/Chief Constable stated he felt there were a number of options available for the filling of this post that would ensure the resilience of the Chief Officer Team.

- Resolved:
- 1) *To note the updates provided.*
 - 2) *For the HMIC Briefing Pack for Police and Crime Commissioners to be circulated to all Members.*

9. **Revenue Budget Monitoring Statements** A report by the Chief Constable had been circulated attaching the revenue monitoring statement to end of February 2012.

Mr Fishlock stated that the current rate of spending by the Force over the first 11 months of 2011-12 would indicate that the underspend was likely to be closer to £6million although reassurance had been given by the Head of Finance that he was robust in his forecasting. However, should this prove not to be the case, the Authority would need to demonstrate to the public what the Authority's plans are for these reserves (especially when these are considered with the £4m underspend for 2010-11). In order to ensure consistency and where differing views of the level of underspend may arise from, the Force was asked to produce the same monitoring statement used throughout the year for the final year end figures.

Mr Caswill stated that he had identified that from April 2010 to December 2011 there was only one month where the full complement of PCSOs were in place. He felt there was an opportunity to over recruit on PCSOs to ensure numbers were kept consistently high and would welcome the opportunity to have this debate. The Assistant Chief Officer stated that the response model was currently running well on fewer numbers than anticipated which may allow for some flexibility in the supporting of Neighbourhood Policing Teams (NPTs) and that the review of NPTs was currently being carried out and the results awaited. These issues would be considered at the Change Management Board meetings which were also attended by the Police Authority. This was welcomed although it was felt that any debate around PCSO numbers should be held in the public domain.

- Resolved:
- 1) *To note the projected underspend of £3.998million.*
 - 2) *To ask the Force to produce the revenue statement for 2011-12 in the same format as the monitoring statement which is considered by Members throughout the financial year.*
 - 3) *To note that any debate on the recruitment and maintaining of PCSO numbers should be held within the public domain.*

10. **Creating a Sustainable Policing Model for Wiltshire** A report by the T/Chief Constable and a powerpoint presentation was circulated to Members which the Assistant Chief Officer spoke to. The report and the presentation would be submitted for discussion at the forthcoming Value and Productivity Group meeting. The key points to note were:

- Savings of £6.3million had now been confirmed. This exceeded the savings target by £1.7million.
- In relation to performance, the Force was continuously exceeding the 85% target for immediate and priority response and was performing well in relation to 'time out of station'.
- Appendix A of the written report detailed 8 programme strands. Of these:
 - The Laminated Squeeze, and Operational Development and Integration were mostly completed;
 - Community Problem Solving and Integration, People and Cultural, and PCC Transition / New Governance Model were live;
 - Criminal Justice Efficiency Programme would commence with the next Change Management Board meeting;
 - Estate Rationalisation would commence within the next couple of months; and
 - Customer Contact and Initial Service Fulfilment would be scoped in due course.
- Appendix B of the written report provided information on savings identified and confirmed towards the 2012-13 target and the full savings target.

Mrs Stafford reported that a huge amount had been achieved despite massive changes such as shift patterns and mobile and remote working, the new policing model appeared to be working well. The Chief Officer team should ensure these positive messages are communicated to staff. The T/Chief Constable stated that he had an internal message which he would be circulating to staff this week on this very subject.

Mr Caswill asked that following the discussion on this report at the Value and Productivity Group meeting, the Group's comments should be reported to a Strategy, Direction and Progress Committee meeting so that this can then be reported on within the public domain. Mrs Mortimer stated it would be useful if a framework for the reporting on change management information could be created to ensure Authority meetings were programmed into this so that discussions were held in the relevant forum which should always be within the public domain.

- Resolved:
- 1) *To note the update provided by the Assistant Chief Officer.*
 - 2) *That following discussion of this report at the Value and Productivity Group meeting, the Group's comments should be reported within the public domain of the next Strategy, Direction and Progress Committee.*

11. **Olympics** A report by the T/Chief Constable had been circulated who reported as follows:

- A Resilience and Planning Group had been established which met monthly to consider and oversee the relevant resourcing issues for 2012.
- Annual Leave was not permitted to be carried over from the previous financial year.
- Only those staff who were being deployed had had their rest days cancelled. It was noted that this was a new model that would be adopted going forward.
- All mutual aid provided by Wiltshire Police to the Olympics and Para-Olympics was fully recoverable from the London Organising Committee of the Olympic and Para-Olympic Games.
- A number of Special Constables (48) had been assigned duties at Solstice / Avebury this year.

Mrs Stafford stated that the report circulated informed on work that was currently taking place or planned, but did not include on how the Force would deal with any unexpected elements, such as the 2011 riots. In light of the T/ACC's departure to Dorset, Mrs Stafford also asked for the T/DCC to be appointed as strategic lead. The T/DCC had overseen this work previously and she felt there was benefit in this being the responsibility of someone who already had prior knowledge of what was involved.

Resolved: 1) *To note the contents of the report.*
2) *To ask the Force to note Mrs Stafford's request for the strategic lead for this work element to be the T/DCC following the T/ACCs departure to Dorset.*

12. **Operation Pinnacle** A report by the Chief Constable had been circulated. The T/Chief Constable provided a verbal summary of the operation to Members, the key points of which to note were:

- Although attendance of Crime Scene Investigators (CSI) at volume crime offences increased to 300% the forensic captures obtained could still have been obtained through the daily CSI process used prior to Pinnacle.
- Operation Pinnacle did not impact upon detection rates.
- Victim satisfaction had increased.
- The senior team have been asked to look the principles of Pinnacle and how these could be developed further in order to maintain public satisfaction but also address the negative aspects of the operation.
- A focus would still be maintained on non-dwelling burglary and vehicle crime but there should be a shift from reactive to a proactive response in the targetting of offenders.

Resolved: *To note the update provided by the T/Chief Constable and to ask him to produce a short summary for Members on the conclusions of Pinnacle and how this would now be taken forward.*

13. **Tri-Service Specialist Ops Unit** The T/Chief Constable stated that the draft business case had been received for comment. There were some issues to be discussed with the other Forces involved but as soon as all comments had been collated, the business case would be submitted to the Authority for consideration. It was anticipated this should be within the next few weeks.

Resolved: To note the verbal update provided by the T/Chief Constable.

14. Committee Reports

Meeting

Audit and Risk

Date

26th March 2012

As Chairman of the Audit and Risk Committee, Mr Fishlock brought to Members' attention that the Committee had recently received two internal audit reports with limited assurance. These were Security of Seized Proceeds of Crime Arrangements and Asset Management Arrangements. As the Audit and Risk Committee only meets quarterly, the Committee had asked the Budget Action Group (which meets monthly) to oversee the Force action plans on these two audits.

Resolved: To note the update provided by the Audit and Risk Chairman.

15. Group Reports

Community Engagement Working Group: Mr Humphries stated that as there was no pressing business for discussion the meeting scheduled for 18th April had been cancelled. The Chief Executive informed Members that there was an internal Force Group (Customer Relations and Public Engagement Group (CRPEG)) and it was intended that the Authority would feed issues into this which Mr Humphries would then report back on at the following Authority meeting. A meeting of the CRPEG had been held on 12th April 2012 and notes had been made available which would be circulated to all Members for information.

Resolved: 1) To note the update provided by Mr Humphries.

2) That the notes of the Force Customer Relations and Public Engagement Group would be circulated to all Members.

16. Conferences and Meetings Attended by Members since the Previous Meeting, and Future Conferences / Seminars

None have been attended.

17. Dates of Police Authority Meetings in 2012

2012

14th June

20th September

1st November

18. Urgent Items

i. South West Police Procurement Department (SWPPD)

A report by the Chief Executive had been circulated. Mr Johns took the opportunity to update Members on the most recent meeting of the Project Board held on 13th April 2012.

Resolved: 1) To authorise Mr Johns to represent WPA on the Project Board and to make decisions on behalf of WPA in respect of the shared procurement service.

2) To authorise Ms Hillyer to exercise the delegated authority set out in the report in Mr Johns' absence.

19. **Exclusion of the Public**

Resolved: *In accordance with Section 100A (4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Items 20-25 below because it is likely that if a member of the public were present there would be disclosure to them of exempt information as defined in Paragraphs 3, 4 and 7 of Schedule 12A to the Act.*

20. **Salisbury Police Station** A joint report by the Chief Executive and the Chief Constable had been circulated. Mr Caswill raised concerns about discussing this matter in Part II and felt that the discussions should have been held within the public domain. In a response to queries from Members, the Chief Executive stated that there had been no public meetings with the local council or local residents.

Members debated the matter before Mr Caswill proposed that the preferred option to the Authority, subject to legal opinion, would be to close the area of land highlighted in red in the attachment to the report two days a year and that this proposal should be taken to the public for consultation. This was seconded by Mr Humphries and unanimously agreed.

Mr Caswill requested that should the matter require further discussion at an Authority meeting that this be considered within the public domain.

Resolved:

- 1) *That the preferred option to the Authority, subject to legal opinion, would be to close the area of land highlighted in red in the attachment to the report two days a year and that this proposal should be taken to the public for consultation.*
- 2) *To note Mr Caswill's request that should the matter require further discussion at an Authority meeting, the matter would be considered within the public domain.*

21. **Swindon Community Safety Partnership** A report by the Chief Constable had been circulated. Mr Ford stated that he had met with the Swindon Community Safety Partnership Manager and his concerns had been addressed. The T/Chief Constable reported that Wiltshire Council were now being spoken to about a similar arrangement for County.

Resolved: *To authorise the establishment of a joint community safety service with Swindon Borough Council with the Borough Council as the lead authority subject to completion of a collaboration agreement on terms to be agreed by the Chief Executive, Treasurer, and the T/Chief Constable.*

22. **Forensic Analysis** A report by the Chief Executive had been circulated.

Resolved: *To note the content of the report and agree that the Authority wishes to remain as part of the collaboration for the provision of forensic analytical services.*

23. **Olympics** A report by the T/Chief Constable had been circulated.

Resolved: *To note the content of the confidential report and the update provided by the T/Chief Constable.*

24. **Helicopter** A report by the Chief Executive had been circulated.

- Resolved:
- 1) *To authorise the Chief Executive and T/Chief Constable to respond to the consultation on the draft collaboration agreement before the closing date of 27th April 2012.*
 - 2) *To authorise the Chief Executive, Treasurer, and the T/Chief Constable to enter into negotiations with the National Police Air Service, Wiltshire Air Ambulance Trust, Police Aviation Services Limited, and GWAS on the novation of the Wiltshire contracts to the National Police Aviation Service and the Trust so as to secure the police air ambulance cover to Wiltshire on the best terms available.*

25. **Committee Reports**

<u>Meeting</u>	<u>Date</u>
Audit and Risk	26 th March 2012

Resolved: *To note the minutes of the meeting above.*

(Duration of Meeting: 10.30am to 12.45pm)